



RULES & REGULATIONS

CLUBHOUSE

SECTION I. HOURS OF OPERATION:

(NOTE: Clubhouse operating hours may vary somewhat with the seasons or the scheduling of special events. Please check weekly emails, UGCC website (urbandalegolf.com/calendar) and signs posted in the clubhouse for variations in hours of service).

1. DINING ROOM:

Dinner:

Monday.....closed.
Tuesday-Friday.....5:00 p.m. - 8:00 p.m.
Saturday & Sundayavailable for private events and functions.

2. DOWNSTAIRS GRILL:

April 9:00 a.m. – 6:00 p.m.
May.....8:00 a.m. - 7:00 p.m.

Memorial Day – Labor Day

Daily.....7:00 a.m. - 9:00 p.m.

September.....9:00 a.m. – 6:00 p.m.
October.....9:00 a.m. - 5:00 p.m.

3. UPSTAIRS BAR:

Monday..... Closed

Tuesday - Friday..... 4:30 p.m. - Closing

4. BEVERAGE CART:

The beverage cart is generally available on the golf course on Thursdays (Men's Day) and during club tournaments, Twilight Golf and other club events.

SECTION II. CLUBHOUSE ATTIRE

1. DINNER:

A. All persons entering the upper level dining room and banquet room are expected to be properly attired for the occasion. Collarless shirts, blouses and sweatshirts that are dressy and conform to the styles sold in the Pro Shop are acceptable. This includes turtlenecks and mock turtlenecks. Jeans (men's and women's) without holes and patches will be permitted. All clothing must be tasteful and in good repair and is subject to the approval of the General Manager. Children are to be attired in appropriate clothes when in the upper level. Sport (golf) attire is permissible for men and ladies during the golf season.

B. Members who are not dressed to conform to the above rules are welcome to dine in the Grille Room on the lower level, where casual attire is permissible.

C. Exceptions to the above will be made for the following:

Twilight golf (Alternating Fridays)
Ladies' day (Tuesdays) and
Men's Day (Thursdays)

D. Bathing attire is permitted ONLY in the locker rooms of the Clubhouse. Swimsuits and bare feet are not allowed anywhere else in the Clubhouse.

SECTION III. CHILDREN

1. Children under the age of 16 are restricted to the Pro Shop, Grille and Locker rooms, except when accompanied by an adult or when special arrangements have been made for them by their parents.

2. Children are not permitted to romp and play in the Clubhouse at any time.

3. Parents are responsible for the conduct of their children and their children’s guests on the premises at all times.

SECTION IV. GUESTS

1. Guests are generally defined as anyone not holding clubhouse privileges. Children of designated others and children of non-members are considered guests.
2. All guests are welcome with a member in the Clubhouse.
3. Members are responsible for the conduct of their guests.
4. Charges for dining services of guests may be charged to the member’s account or paid directly by credit card or cash. Members are responsible for any indebtedness incurred by their guests and charged to their accounts.
5. Any member may, upon application to the Club office, obtain a “Family Guest Membership” for out-of-town visitors in their home, entitling the visiting family to all the privileges of regular members in the use of the Clubhouse, Golf Course and Pool. This membership applies only to families residing outside a fifty (50) mile radius of Des Moines, Iowa.

Family Guest Membership cost:

| | |
|-------------------|----------|
| One Week | \$150.00 |
| One Weekend | \$75.00 |

SECTION V. RESERVATIONS

1. Reservations for menu dining are appreciated to enable the staff to give you the best service possible. Members who have made reservations are given priority over those without reservations, providing they are prompt in claiming their reservations.
2. Due to the popularity of many special functions, advance reservations will be required of these events.

SECTION VI. TICKET PROCEDURES

1. AUTHORIZED TICKET SIGNATURES:

Primary Member/Certificate Holder
Member’s Spouse or Designated Other

Member's children or eligible dependents as defined in the By-Laws
and excludes children of the designated other.
Others, with prior approval of the Board of Directors.

2. Each Ticket should reflect the following:

Date of Purchase
Name of UGCC staff responsible for the ticket
List of items purchased
Price of each item

3. Sales tax and service charges are automatically added to the tickets when posted by the office to members' accounts.
4. When signing a ticket, the member's name and account number must appear on the ticket. If the last name is different than that of the primary account holder, include the primary member's last name.
5. Parents should instruct their children on the proper procedures for signing tickets. Children must know the account number. Parents are responsible for all charges incurred by their children.
6. Visiting members of other clubs must give the name of their club, account number, first and last name.

SECTION VII. FOOD/LIQUOR REGULATIONS

1. No food, liquor or soft drinks shall be allowed on the Club property unless purchased on the Club premises
2. It is against the laws of the State of Iowa for a member or guest to bring beer or liquor onto club property.
3. No liquor or beer will be sold or consumed on the Club premises before 8:00 a.m. on Sundays, in accordance with state laws.
4. Any violation of the foregoing may result in disciplinary action at the discretion of the Board of Directors.

SECTION VIII. MISCELLANEOUS

1. RULES OF CONDUCT:

A. Any violations of the clubhouse rules should be reported to the Board of Directors for appropriate action.

B. Any employee of the club who advises the Board of Directors of a violation of these rules is acting under the scope of their employment and under instructions from the Board of Directors.

2. COMPLAINTS OR SUGGESTIONS:

Complaints by or suggestions from members should be directed to the Board of Directors or the appropriate committee chairman.

3. Employees of UGCC must not be interfered with nor reprimanded by members of the Club. Any inattention, impertinence, or neglect on the part of an employee or any other matter which is subject for dissatisfaction, criticism, or complaint should be brought to the attention of the Board of Directors.

4. Animals are not permitted in the Clubhouse, with the exception of service animals.

5. PROPERTY LOSS OR DAMAGE:

A. The club is not responsible for loss of property or for any other loss sustained by members or their guests in the Clubhouse or on the premises.

B. The cost of replacing any property of the Club, broken or damaged by a member, a member of his/her family, or a guest of a member may be charged to the member.

6. PRIVATE PARTIES:

The Clubhouse facilities are available to the membership and the general public for private parties, banquets, receptions, luncheons, meetings, or other social gatherings provided that regular and special club activities take precedence.

7. HANDICAP ACCESS:

A. Upper Level:

A handicap ramp entrance to the bar area on the north side of the building is available.

B. Lower Level:

1. Handicapped persons may utilize the cart path on the north side of the Clubhouse and enter through the Pro Shop.
2. The south side pool entrance also allows entrance into the Clubhouse through the Grille or lower level hallway.

8. ACTIVITIES AND EVENTS:

Please check your newsletters, special mailings, weekly emails, UGCC website, bulletin boards and calendars for information and details of clubhouse activities.

SWIMMING POOL

SECTION I. HOURS OF OPERATION:

1. **REGULAR HOURS:** Pool hours generally run from Memorial Day to Labor Day. Because the school season may interfere with the availability of Lifeguards, these dates vary from year to year. Once open, the pool will be open from noon until 8:00 P.M. Monday through Friday. 11:00A.M. until 8:00P.M. Saturday, Sunday and Holidays.
2. **INCLEMENT WEATHER:** When weather conditions postpone the opening of the pool at the regular hours, the club manager will review the situation at 1:00 P.M. and 4:00 P.M. to determine if the pool will open that day, if at all.

SECTION II. REGISTRATION:

1. Each person using the swimming facilities must register at the check-in/first aid station.
2. Members must register ALL guests.
3. Children nine (9) years of age and under are not permitted in the pool unless accompanied by a responsible adult or approved by the Pool Manager.

SECTION III. GUESTS:

1. Guests are generally defined as anyone not holding pool privileges and includes the following: Children of Designated Others and nonmembers.
2. A guest(s) must be accompanied by a Regular Member to the pool unless specifically approved by the UGCC Board of Directors.
3. Guests must be registered by the member at the check-in/first aid station before utilizing the pool facilities.
4. Members are responsible for the conduct of their guest(s) and any indebtedness incurred by their guest(s).
5. **GUEST POOL FEES** are \$6.00 per person per day. These fees may be paid by credit card or check, or charged to the member's account.
6. Members may, upon application to the Club office, obtain a "Family Guest Membership" for out-of-town visitors in their home. This would entitle the visiting

family to all the privileges of regular members in the use of the Clubhouse, golf course and other facilities of the Club. This only applies to families living outside a fifty (50) mile radius from UGCC.

| Family Club Membership-----Cost | |
|---------------------------------|----------|
| One Week..... | \$150.00 |
| One Weekend..... | \$75.00 |

7. Members may, upon application to the Club Office, obtain a one week “Family Pool Privileges Only Pass” for out-of-town visitors in their home. This would entitle the visiting family to pool privileges only. This only applies to families living outside a fifty (50) mile radius of UGCC.

| Family Pool Membership---- Cost | |
|---------------------------------|---------|
| One Week..... | \$50.00 |

8. Childcare providers are deemed to be acting as parents in the care of members’ children, therefore no guest fees will apply. However, if a childcare provider is also caring for non-members’ children, guest fees will apply to the non-members.

SECTION IV. RULES OF CONDUCT:

1. Behavior which is deemed hazardous or inappropriate in the judgment of pool personnel is prohibited. Disciplinary action will be handled by the Pool Manager. Repeated violations will be reported to the Board of Directors for action.
2. Parents are responsible for the conduct of their children and their children’s guests on the premises at all times.
3. Locker rooms may be utilized by swimmers, but children are not allowed to romp and play in the locker rooms.

SECTION V. ACTIVITIES AND EVENTS:

1. **SWIM TEAM:** If sufficient interest is shown, a Swim Team will be organized to represent UGCC in inter-club swimming meets. Information on practice times, costs, etc, will be distributed with the Club Newsletter.
2. **SWIM LESSONS:** Swimming lessons may be available from the Lifeguards. Information is available at the Club office.

3. OTHER ACTIVITIES AND EVENTS: Check the newsletter for adult and family pool parties or other pool-oriented activities.

SECTION VI. MISCELLANEOUS:

1. RULE VIOLATIONS:

- a. Any violations of the pool rules should be reported to the Board of Directors so they can properly address the member(s) or person(s) involved.
- b. When the Pool Manager or lifeguard calls attention of members or guests to a violation of Club rules, they are fulfilling one of the duties of their position.

2. COMPLAINTS OR SUGGESTIONS by members for improvement in established practices should be made in writing to the Board of Directors.

3. Employees must not be interfered with nor reprimanded by members of the Club. Any inattention, impertinence or neglect on the part of the employee, or any other matter which is subject for dissatisfaction, criticism, or complaint, should be brought to the attention of the Pool Manager or the Board of Directors.

4. TRASH REMOVAL: Deposit all trash and cans in the proper receptacles. Members are expected to keep the pool area clean.

5. ANIMALS: Animals are not permitted in the pool area, with the exception of service animals.

6. FOOD AND ALCOHOL:

- a. No food, liquor or soft drinks shall be allowed on the Club property unless purchased on the Club premises. The Club provides food and beverage facilities and members are expected to utilize these facilities.
- b. It is a violation of state law for any member or guest to bring liquor or beer onto Club property. This is a serious offense which could result in the loss of the Club's liquor license and constitutes grounds for the expulsion of the member.
- c. Absolutely NO food is allowed beyond the fence into the immediate pool area. Beverages are permitted in plastic containers only.
- d. Refer to the Clubhouse Section of this manual for proper Ticket Signing

procedures.

7. PROPERTY LOSS OR DAMAGE:

- a. The Club is not responsible for loss of property or for any other loss sustained by members or their guests in the Clubhouse or on the premises. The Club does not carry insurance on members' personal property. Members desiring such protection should carry their own insurance.
- b. The Club has no responsibility for loss by theft, fire, vandalism, etc.
- c. The cost of replacing any property of the Club broken or damaged by a member, a member of his/her family, or a guest of a member, may be charged to the member.

8. WADING POOL:

- a. The pool facilities include a 15' diameter wading pool with depths ranging from 6" to 18".
- b. In accordance with Iowa Administrative Code 641-15.5(14)a, qualified LIFEGUARD SUPERVISION will be provided whenever the swimming pool and wading pool are open for use. Because there is no fencing, the area between the adult pool and the wading pool shall be explicitly assigned as a lifeguard scan area when the wading pool is in use to keep infants and toddlers away from the adult pool.

9. BATHING ATTIRE is permitted only in the locker rooms and rest rooms of the Clubhouse. Swimsuits and bare feet are NOT allowed anywhere else in the Clubhouse or Grille.

10. PHONE CALLS at the pool and grille are prohibited unless it is an emergency. Employees are not allowed to have cell phones in the pool area.

GOLF COURSE

SECTION I. HOURS OF OPERATION

1. The GOLF SEASON is generally defined as the period from April 1 to October 31; however, weather conditions may permit the postponement or extension of such season.
2. The golf course superintendent has sole discretion with regards to the opening and closing of the golf course. No playing or practice is allowed when the course is designated as closed.
3. The golf course superintendent has sole discretion to prohibit the use of motorized golf carts when golf course conditions necessitate such action.
4. The GOLF COURSE opens daily at 6:45 a.m. The first available tee time is 7:00 a.m. Advance permission from the Pro Shop is required to play prior to this time.
5. The PRO SHOP is open daily during golf season. Hours of operation are as follows:

| | |
|----------------------|-----------------------|
| April | 8:00 a.m. - 6:00 p.m. |
| May-August | 7:00 a.m. - 8:00 p.m. |
| September | 8:00 a.m. - 6:00 p.m. |
| October..... | 9:00 a.m. - 5:00 p.m. |
| November—March | By appointment only |

Please be aware that these hours may fluctuate based on levels of golf activity and weather conditions on any particular day.

SECTION II. GOLF ATTIRE:

1. Proper golf attire is required at ALL times:
The policies for proper dress will be enforced. Collarless shirts, blouses and sweatshirts that are dressy and conform to the styles sold in the pro shop are acceptable. This includes turtlenecks and mock turtlenecks.
2. Each player is required to have their own set of clubs. More than one player per bag will not be permitted.
3. Golf shoes with soft spikes or tennis shoes are required. Metal spikes are prohibited. Please notify any guests you may invite of these requirements in advance.

SECTION III. CHILDREN:

1. Children UNDER AGE FIVE (5) are not allowed on the course at any time.
2. Children BETWEEN AGES FIVE (5) AND SEVEN (7) can play thirty (30) yards off the green on Sunday and Monday evenings after 5:00 p.m. only.
3. Children UNDER AGE THIRTEEN (13) must be accompanied by an adult.
4. Children UNDER AGE EIGHTEEN (18) are not allowed to play during the following times:
 - a. Tuesdays (after 12pm) due to Ladies' Day.
 - b. Thursdays (after 12pm) due to Men's Day.
 - c. Fridays after 4pm due to Twilight Golf

Children UNDER AGE FOURTEEN (14) are not allowed to play during the following times:

- d. Saturdays before 12:00 pm (noon).
- e. Sundays and Holidays before 11:00 am

Children AGE FOURTEEN (14) and over must be accompanied by an adult to play during the stated times on weekends and holidays. (Effective May 1, 2009)

SECTION IV. GUESTS:

1. Guests are generally defined as anyone not holding full golf privileges and include Social Members and non-members.

Designated Others may invite guests, subject to the rules set forth in this section.

Social Members are guests themselves and are not eligible to invite other guests to play golf.

2. A guest(s) must be accompanied by a Regular Member on the course unless specifically approved by the UGCC Board of Directors. If a member invites a sufficient number of guests to have more than one five-some, each five-some must contain at least one member.
3. Guests must be registered by the member in the Pro Shop and green fees paid or charged to the member's account before play begins.
4. Members are responsible for the conduct of their guest(s) and any indebtedness incurred by their guest(s).
5. GUEST PLAY LIMITATIONS (Per membership, not per person):
 - a. Non-Members—A non-member may only use the golf course as a guest Five (5) times per golf season. The 5-time limit excludes Twilight Golf and Holiday Events but no other time.
 - b. Social Members—Social members qualify as guests so they are subject to the

5-time playing rule. Twilight Golf, Holiday and other special events are considered social events and are excluded from the 5-time limitation. Social members are required to pay guest fees in addition to the entry fee for these events.

- c. Full Golf Waiting List Members—The same rules for social members in 5(b) above apply to waiting list members, however, waiting list members are allowed to play golf twelve (12) times per golf season as a guest.
6. Any Class A Regular or Senior member may, upon application to the Club office, obtain a “Family Guest Membership” for out-of-town visitors in their home, entitling the visiting family to all the privileges of regular members in the use of the Clubhouse, golf course and pool. The “Family Guest Membership” is available only to families living outside a fifty (50) mile radius from UGCC.

Family Club Membership Cost:

| | |
|------------------|----------|
| One Week..... | \$150.00 |
| One Weekend..... | \$75.00 |

SECTION V. PRACTICE AREAS:

- 1. Practice is not allowed on the course at any time. Practice shall be limited to those areas so designated.
- 2. Practice areas include the following:
 - Practice Range - West of #6 fairway.
 - Practice Green - Near swimming pool.
 - Practice Green - Near #9 green and #1 tee.
- 3. Specific rules regarding the practice range west of #6 fairway are as follows:
 - a. Carts are NOT allowed
 - b. You may hit only from the designated practice tee area, i.e., the area roped off by yellow ropes.
 - c. All signs must be observed.
 - d. The range is considered “Closed” when it is being picked or mowed.
 - e. Range balls are available in the Pro Shop or at the practice range and are the property of UGCC and may not be removed from the range.
 - f. All divots must be filled and smoothed with the sand/seed mixture provided.
 - g. The range length is 210 yards. Men may use irons only. Women should know their game and may use a driver if the ball flight is 200 yards or less.
 - h. No hitting from the north end of the range.
 - i. The boundary or perimeter of the Practice range is out of bounds, including the fence or white O.B. stakes. No drop is allowed from the fence or O.B. stakes per USGA rules. The entire ball must be out of bounds for it to be deemed “out of bounds”.

- j. Violators of these rules shall be subject to Article II, Section 4D of the Bylaws.

SECTION VI. TEE TIMES AND REGISTRATION:

TEE TIMES:

1. All tee times are by reservation only and shall be conducted by the Pro Shop. The only exception to this rule shall be for special golf events appearing on the golf calendar. In such instances, the affected tee times will be blocked out.
2. Tee times can be made one week in advance at any time. An exception is that tee times for Sunday can be made one week and one day in advance, i.e., on the preceding Saturday.
3. Tee times are available starting at 7:00 a.m. Anyone wishing to tee off prior to 7:00 a.m. must obtain advance permission from the Pro Shop.
4. Tee times can only be obtained for your own five some. Only one tee time may be made per five some. Member golfers' names within each group must appear on the tee sheet in the Pro Shop.
5. Please try to arrive at least fifteen (15) minutes prior to your scheduled tee time.
6. Golfers not teeing off at their scheduled times will forfeit their time, and are required to wait until the next available tee time. Please notify the Pro Shop as soon as possible if you are unable to fulfill your tee time.
7. Only those golfers with a scheduled tee time will be allowed to make the turn after the initial nine holes of play.
8. Additional tee times must be made for golfers intending to play 27 or more holes.
9. At the discretion of the Pro Shop, two-somes may be matched up with single players and other two-somes.
10. Tee Times for Events:
 - a. Tee-times for special golf events appearing on the golf calendar will be at the discretion of the committee assigned to the particular function.
 - b. Sign-up sheets for events will be posted two (2) weeks prior to the event, with the exception of Twilight Golf, which will be posted one (1) week in advance.
 - c. Regular golf members may sign up for events two (2) weeks in advance, Social members and guests may sign up one (1) week in advance.
 - d. Changes and/or cancellations for events must be made two (2) days prior to the event. Sign-ups will close at this time to allow the Pro Shop to prepare for the event. If cancellations occur, those on the alternate list will be placed in the event. If you fail to cancel for an event which you signed up for and do not intend to play, you will be charged the entry fee for the event.

REGISTRATION:

1. All golfers must register in the Pro Shop before beginning to play.
2. Guests must be registered by the member in the Pro Shop and green fees must be paid

by credit card or cash, or charged to the member's account before play begins.

3. Non-members will not be allowed to play unless accompanied by a member. If there is more than one group, each member must have at least one member playing in that group.

SECTION VII. RESERVED PLAYING TIMES:

1. LADIES shall have all play off the 1st tee reserved for play after 12pm on Tuesday.
2. JUNIOR GOLF will have the course on Wednesdays from 7:00 a.m. till 11:00 p.m. during the months of June and July. The UGCC Club Calendar will provide the exact beginning and ending dates of Junior Golf.
3. TWILIGHT GOLF is reserved on Alternating Friday evenings after 5:00 p.m. for adult couples.
4. MEN shall have all play off the 1st tee reserved for play after 12pm on Thursday.

SECTION VIII. RULES OF PLAY:

These rules of golf play are separate and apart from the rules of the United States Golf Association and are not strict formalities that complicate play, instead, they are rules which make it possible to play better golf and enjoy the game more. They keep the course in good playing condition and allow more people to play golf by speeding up play. Every player should be aware of their responsibility to themselves and their playing partners, other players, the golf course and the game itself through these rules of play. Members or guests who continually violate these rules may be subject to disciplinary action by the Board of Directors.

GENERAL RULES:

1. No one will be permitted on the golf course except those playing golf or performing official duties of the Club.
2. The rules set forth by the United States Golf Association (USGA) will govern play at UGCC. Questions concerning rules should be addressed to the Pro Shop staff.
3. A course ranger may be used and will have complete authority to enforce all golf rules. Repeated violation of these rules will be reported to the Board of Directors for action.
4. Practice is not allowed on the course at any time. Practice shall be limited to those areas so designated.

PLAYING SAFELY AND WITHOUT DELAY:

1. Play "ready" golf. Be ready to take your stroke when it is your turn on the fairway or

green. If your shot does not endanger your playing partners, continue hitting to the green when ready. When on the green, use the continuous putting rule.

2. There should never be a delay for instruction on the golf course. If any, it should be incidental. Instruction is for the practice areas.
3. Avoid delaying play by numerous practice swings or practice putts. Look over the putting green as you approach the ball from the hole, avoiding needless delay.
4. Do not practice approaching or putting to any green. Use the practice areas for such practice.
5. Identify your ball before taking each stroke so no mistakes are made.
6. When you hit a ball, spot its position carefully so you can proceed directly to it. Watch the stroke results of other players in your group so you can assist in a search for a ball if necessary.
7. Players overtaking slower groups should be invited to play through when the next hole is open and it is advantageous to the course flow. To play through, first play to a green, then stand aside while the overtaking group approaches and putts out. The overtaking group can then tee off on the next hole and move ahead while the slower group putts out.
8. Never hit the ball if players ahead still could be in range.
9. When all players are on the green or close to it, the one nearest the hole should offer to hold the flagstick as a guide to speed up play.
10. Move rapidly from the green to the next tee. Total your scores while waiting on the tee. Never practice missed putts if others are waiting.

ETIQUETTE:

1. Do not distract the player making a stroke.
2. Stand still while other players are making a stroke.
3. Always stand out of range of the player when he or she is addressing the ball or making a stroke.
4. Never stand directly behind a player, the player's ball or the hole to avoid distractions.
5. Do not step or stand in any line of play. Do not allow your shadow to be cast in someone's line of play.
6. Do not volunteer instructions on the golf course unless you are asked.

TEES AND FAIRWAYS:

1. Play must begin on #1 tee at all times.
2. No player shall move the tee markers at any time. This is a violation of USGA rules and will not be tolerated.
3. Do not drive golf carts on tees or inside the white stripe painted around greens. Persons with a medical necessity may drive carts up to 30 feet from the green upon securing approval from the Board of Directors. Handicap flags are available from the pro shop.

4. Replace any divot and press it firmly into place. Avoid taking divots with practice swings.
5. The 90 degree Cart Crossing Rule is in effect at ALL times.
6. Play “preferred lies” in your own fairway only. You may improve your lie in your own fairway by moving your ball with your hand or with the club head but not nearer to the hole and not to improve the line of flight. You may not clean the ball.
7. Move the ball away from new plantings, NOT nearer the hole. No penalty applies.

PUTTING GREENS:

1. Leave pull carts and golf bags well off and to the side or rear of the putting green, keeping a minimum of 30 feet from the putting surface. Riding carts must remain outside the signs surrounding the green.
2. Do not drive golf carts between the sand traps and the greens.
3. Do not practice approaching or putting to any green.
4. If your ball hits the green, search for the pit mark of the ball, lift the green with a tee and press the green back into place, thereby repairing the ball scar and leaving a level surface.
5. Mark and lift your ball when requested to do so. Use a small coin or marker behind the ball as you lift it. Never scratch or gouge the green as a marker.
6. Do not scuff your spikes on the green. Lift your feet to avoid marring the putting surface.
7. When all players are on the green, or close to it, the one nearest to the hole should always offer to hold the flagstick as a guide to speed up play.
8. Do not step or stand at the edge of the cup.
9. Do not drop or throw the flag on the greens.
10. When all players have holed out, replace the flagstick and leave the green immediately.

BUNKERS AND SAND TRAPS:

1. Leave golf cart or golf bag well outside the edge of the bunker or sand trap.
2. Do not drive golf carts between the sand traps or bunkers and the greens.
3. Enter the bunker or sand trap at the lowest bank and take the shortest route to the ball.
4. Do not enter or stand in a bunker or sand trap when another player is playing from it.
5. Smooth out all footprints and marks you have made after leaving the bunker or sand trap, so that the surface condition is as good or better than when you entered it. Rakes are available for this purpose and should be placed back in the bunker or trap when finished.

SECTION IX. GOLF CARTS:

GENERAL RULES:

1. The golf course superintendent has the authority to disallow the use of motorized golf carts on all specific areas of the course when conditions of the course necessitate this action.
2. Drivers of motorized golf carts must be sixteen (16) years of age or older and hold a valid driver's license to operate member-owned golf carts and must be eighteen (18) years of age or older and hold a valid driver's license to operate a club-leased golf cart.
3. Golf cart owners who use their cart on the course are required to register their carts with the General Manager. A yearly cart path permit fee (\$200.00) will be charged to the member's account whether the cart is stored in the club-owned sheds or at home. A registration sticker to display on the steering column of your cart will be issued to validate usage of your cart on the course.
4. The maximum number of golf carts allowed in any group is as follows:

| | |
|-------------------|---------|
| Two-somes | 2 carts |
| Three-somes | 2 carts |
| Four-somes | 2 carts |
| Five-somes | 3 carts |

RULES OF PLAY:

1. Do not drive on tees.
2. Keep carts on designated paths, where provided.
3. Observe signs.
4. The 90 degree Cart Crossing Rule is in effect at all times.
5. Use the rough whenever possible.
6. Stay out of roped and fenced-off areas.
7. Park carts well off the greens and outside the painted stripe surrounding the greens.
8. Keep pull carts and golf bags a minimum of thirty (30) feet from the greens.
9. Do not drive between sand traps and greens.
10. Park carts well outside the edge of bunkers.
11. Carts are not allowed on the Practice Range located west of #6 fairway.

Members and guests who continually violate these rules intentionally may be held liable for damages caused to the course and may have golfing privileges suspended.

GOLF CART RENTAL:

1. At the discretion of the Pro Shop, golf cart rentals may be restricted within two (2) hours of darkness.
2. Rentals are available on a first come—first serve basis from the Pro Shop. Members are reminded to sign up early for carts when Twilight Golf and other golf events are

scheduled.

3. In order to rent a cart, the driver must possess a valid driver's license and be at least eighteen (18) years of age.

CART SHEDS:

UGCC presently has four cart sheds available for golf cart storage. The sheds and their capacity are as follows:

| | |
|------------------------------|-----------|
| North Shed | 48 carts |
| South Shed | 47 carts |
| West Shed..... | 68 carts |
| Total stalls available | 163 carts |

1. Persons eligible to lease cart shed space must be active members in good standing whose membership entitles them to full golfing privileges.
2. The cart shed shall not be used for any purpose other than storage of operable golf carts.
3. Cart shed stalls are leased on an annual basis and will renew automatically unless timely notification is given to the Club Office Manager.
4. Stalls cannot be subleased or transferred to another member.
5. Co-ownership of a cart between members must be recorded in the club office. Submit requests for co-ownership on the "Golf Cart Co-Ownership Form" available in the Club Office. The original stall holder will be charged the storage and path fees. If one of the owners resigns from the club, the co-owner can claim the cart space as long as the co-ownership agreement has been in effect for at least two (2) years.
6. Please be aware that it may become necessary to change individual stall assignments within a shed to accommodate a different distribution of gas and electric carts.
7. Upon termination of active membership, the stall holder must remove the cart from the shed immediately and forfeit all rights to the stall.
8. The club's insurance covers the buildings, not its contents. The club has no responsibility for loss by theft, fire, vandalism, etc. If desired, members should carry their own insurance on golf carts. For your protection, golf clubs or personal valuables should not be left on the cart.
9. Reckless driving in the cart sheds will not be tolerated. Please be careful when making turns and entering or exiting your stall. If accidents occur, please be responsible for damages caused to others' carts.
10. State and local fire regulations prohibit any gasoline from being stored in the shed except gas in the cart's tank.
11. Cart shed door openers are available for purchase in the club office.
12. Due to the popularity of member-owned carts, cart sheds are often filled to capacity. The official waiting list is maintained in the Club Office. Members will be notified as vacancies become available.
 - a. When a cart shed space becomes available, a member has two (2) weeks to

- determine whether or not they will accept the space.
- b. If the member OWNS A CART and ACCEPTS the stall assignment, the member is entitled to immediate possession of the stall. Based on the type of cart owned, electric or gas, storage charges in addition to cart path fees will be billed to the member's account on an annual basis and pro-rated as needed.
 - c. If a member OWNS A CART and DECLINES the stall assignment, the member's name goes to the bottom of the waiting list.
 - d. If the member DOES NOT OWN A CART and ACCEPTS the stall assignment, the member has ninety (90) days to purchase a golf cart to occupy the space. If the type of cart to be purchased is known, the appropriate monthly assessment will be charged for cart storage and path permit fees. If the type of cart isn't known, storage fees for an electric cart will be billed and adjusted, if necessary, when the actual type of cart is known. If no cart is purchased after the 90-day period, all charges will be forfeited and the space re-assigned. The member's name will go to the bottom of the waiting list. If a space becomes available during the off-season/winter months, a cart must be purchased within the 90-day period or by April 30th, whichever occurs later.
 - e. If a member DOES NOT OWN A CART and DECLINES the stall assignment, the member's name will go to the bottom of the waiting list.
13. Contact the club office for any questions regarding cart sheds, stall assignments, the official cart shed waiting list, and any problems that may arise. The office will direct you to the proper person(s) to assist you, if necessary.

SECTION X. EVENTS AND ACTIVITIES:

An annual calendar of events is determined by (1) the Men's Golf Association, (2) the Women's Golf Association, (3) the Pro Shop and Club Manager and (4) the Competition Chairperson of the Board of Directors. Such events typically begin in May and conclude in September.

TWILIGHT GOLF:

1. Twilight Golf is an adult couples event held on alternating Fridays and starts at 5:30 p.m. It begins the first Friday in May and continues through the first Friday in September.
2. The Twilight golf event is open to adult couples—Regular members and their guests or Social Members. Social Members are reminded that they are playing as guests themselves and therefore, cannot invite other guests. Social Members, Waiting List Members, and Guests can play Twilight Golf events without affecting their playing time limitations.
3. Players may sign up for Twilight Golf tee times on the Friday preceding the event. One person may sign up the entire group but all names must be listed. Tee times begin at 5:30 p.m. and the group is limited to a maximum of five (5) couples per

group.

4. Golf cart rental is available on a first come- first serve basis.
5. All participants (both members and guests) will pay an entry fee, and guests will be charged a reduced greens fee.
6. The social events committee of the Board of Directors solicits members to host events. Usually two (2) couples will host an assigned night. Hosts are responsible for greeting and checking-in all players. If golfing that evening, they will play in the last group.
7. Golf arrangements for the event are handled by the Pro Shop. Rules of play for the event may vary from week to week.
8. Twilight golf participants will have dining available to them following the event.

GOLF OUTINGS:

1. A golf outing is an organized event hosted by a member for the benefit of company employees, other organizations, etc.
2. Requirements for Golf Outings:
 - a. UGCC rules stipulate that at least one (1) member is required in each group of golfers. Generally, if more than three (3) groups are involved, Board of Directors approval is required. Requests for Board approval must be submitted at the monthly Board of Directors meeting in the month prior to the month in which the outing is being requested.
 - b. All prizes or gifts must be purchased from the Pro Shop.
 - c. All food and beverages must be purchased at the Club.
 - d. UGCC requires the use of soft spikes or tennis shoes on the golf course.
3. Scheduling Guidelines:
 - a. Events must be scheduled during the months of April, May, September or October and held on a Monday, Wednesday or Friday.
 - b. Organization of the golf outing will be the responsibility of the Pro Shop who shall submit the golf outing request and his or her recommendation to the Board of Directors.
4. Host Responsibilities:
 - a. Members will be notified of the Board's decision regarding their outing request. After approval, members are responsible for coordinating the event with UGCC staff. Food and beverage arrangements must be made with the Club Manager.
 - b. Hosting member(s) are responsible for the conduct of all guests and adherence to club rules, including any and all damages to club property and equipment.
 - c. A final count of participants must be given to the Pro Shop at least one week prior to the event. If dining arrangements are involved, the Club Manager must be notified at least one week in advance.
5. The member's account will be charged for all costs associated with the outing and payment must be made on the day of the event. Standard charges apply for green fees, cart rental, food, and beverages.

HOLIDAY EVENTS:

1. Holiday events typically occur on Memorial Day Weekend, 4th of July, and Labor Day. Check the event calendar and newsletter for specific dates.
2. Holiday events are open to adult couples—Regular members and their guests, or Social members. Social members cannot invite guests. Social members and guests may play without affecting the limitations on the number of times they may play.
3. Signup:
 - a. Sign-up sheets for events will be posted two (2) weeks prior to the event.
 - b. Regular golf members may sign up for events two (2) weeks in advance. Social members and guests may sign up one (1) week in advance.
 - c. You may sign up as a couple, team, or group, but all names must be listed.
 - d. Changes and/or cancellations for events must be made two (2) days prior to the event. Sign-ups will close at this time to allow the Pro Shop to prepare for the event. If cancellations occur, those on the alternate list will be placed in the event.
 - e. The maximum number of couples is 56 per tee time.
4. Golf Cart Rental is available on a first come, first serve basis.
5. Guest green fees and event fees will be charged at check-in for the event.
6. Rules for the event will be prepared by the host couples and/or the Pro Shop, and may vary from one event to another.

JUNIOR GOLF:

1. Junior golf is a program which provides instruction by Pro Shop staff and members to young members on the fundamentals, rules and etiquette of golf.
2. The junior golf program typically starts within the first two weeks of June.
3. Eligible Players:
 - a. Children must be age seven (7) or older, on or before the first scheduled junior golf date.
 - b. Children of members or designated others with full golf privileges are eligible.
 - c. Children of members who are waiting for a full golf membership are eligible.
4. Sign-up is in the Pro Shop.
5. Young members are divided into the following age groups:
 - Age 7-8
 - Age 9-11
 - Age 12 and older
6. Each child will receive a recognition for birdies and pars based on junior pars calculated for each age group for each hole.
7. Children will be encouraged to follow their weekly scores and set goals to improve by one stroke each week. The results will be used to determine the most improved golfer in each category.
8. Golf balls, bag tags, ball markers, divot repair tools, etc., and/or other supplies are

generally furnished to all participants.

9. Golfers will also participate in the Junior Golf Tournament for awards and trophies.
10. A Junior Golf banquet is held at the end of the season.

URBANDALE HIGH SCHOOL EVENTS:

The Urbandale High School boys' and girls' golf teams may use the golf course for scheduled golf meets and practices under terms and conditions set forth by the Board of Directors.

OTHER EVENTS AND ACTIVITIES:

Please check your event calendar, newsletters, weekly emails, UGCC website and bulletin boards for specific dates and details of other events, leagues, tournaments, etc. These include:

Parent and Child Tournaments
UGCC Senior Member League
Central Iowa Lady Seniors
Men's and Women's Golf Association

SECTION XI. MISCELLANEOUS:

1. Rule Violations:
 - a. Any violations of these golf rules should be reported to your Board of Directors so they can properly address the member(s) involved. Depending on the nature of the violation, contact a representative of either the Golf Course or Competition Committees.
 - b. A course ranger may be used and will have complete authority to enforce all golf rules.
 - c. When the General Manager, employees of the Pro Shop or Ranger call a violation to the attention of a member or guest of a member, the General Manager, employees of the Pro Shop or Ranger are acting with the sanction of the Board of Directors of UGCC. Members or guests who are determined to be in violation of the rules of golf as promulgated by the U.S.G.A. and UGCC may be subject to disciplinary action by the Board of Directors.
 - d. Employees of the Pro Shop or golf course superintendent must not be interfered with nor reprimanded by members of the Club.
2. Complaints or suggestions by members for improvements in established practices should be made in writing to any member of the Board of Directors for consideration and final action.
3. Employees of UGCC, subcontractors and their staff members shall be subject to the following rules governing golfing privileges:

- a. Play is limited to Mondays, subject to availability of tee times. Pro Shop employees may play anytime except Thursday afternoons and Saturday and Sunday mornings.
 - b. Guest fees are waived.
 - c. Carts can be used without charge, subject to availability.
 - d. Guests are prohibited.
4. Deposit all trash in the proper receptacles. If a trash container is not available, deposit trash in your bag or cart until proper disposal can be made. Members are expected to help keep the golf course clean.
5. Animals are not permitted on the golf course, with the exception of service animals.
6. Food and Alcohol:
 - a. No food, liquor or soft drinks shall be allowed on the Club property unless purchased on the Club premises. The Club provides food and beverage facilities, and members are expected to utilize these facilities.
 - b. It is a violation of state law for any member or guest to bring liquor or beer onto Club property. This is a serious offense which could result in the loss of the Club's liquor license and constitutes grounds for the expulsion of the member.
 - c. A beverage cart will be available on the golf course for refreshments during peak times.
 - d. No liquor or beer will be sold or consumed on Club premises before 8:00 a.m. on Sundays.
7. Property loss or damage:
 - a. The Club is not responsible for the loss of property or for any other loss sustained by members or their guests on the premises. The Club does not carry insurance on members' personal property. Members desiring such protection should provide their own insurance.
 - b. The Club has no responsibility for loss by theft, fire, vandalism, etc.
 - c. The cost of replacing any property of the Club broken or damaged by a member, a member of his/her family, or a guest of a member, may be charged to the member.